

Date: - 18/06/2015

Reference: - HBA/MM&D/BWS/Cost Card/15

ENQUIRY FOR SINGLE BID

To,

Dear Sir/madam,

Please quote the item rates of the below mentioned materials and enumerate on your letter head:-

Sl No	Items Name	ML	REQUIREMENT	
1	100 piper	750	1 case	
2	Absolute Vodka	750	4 case	
3	Antiquity Blue	750	1 case	
4	B. Breezer (J. Passion)	275	2 case	
5	Bacardi Rum	750	2 case	
6	Bombay Sapphire	750	6 BTL.	
7	Budweiser (P) 650ml	650	10 case	
8	Carlsberg 650ml	650	10 case	
9	Chivas Regal	750	1 case	
10	Corona Beer	355	4 case	
11	Gorbatschow Vodka	750	1 case	
12	Grey Gross Vodka	750	6 BTL	
13	J.W Black Label	750	2 case	
14	Jolly Roger Rum	750	6 BTL	
15	King fisher (P) 650ml	650	10 case	
16	Old monk Rum	750	1 case	
17	Royal Challenge	750	1 case	
18	Signature(R)	750	1 case	
19	Smirnoff Vodka	750	1 case	
20	Sula White wine	750	1 case	
21	Tequila Camino	750	1 case	
22	Vat 69	750	1 case	

Amount in Word

1. Last Date for receipt of Quotation on 25/06/2015 by 1200 noon.
2. Delivery time in weeks/months _____
3. Delivery to be made at HOTEL BRAHMAPUTRA ASHOK.
4. The quotation should be valid for a minimum period of 90 Days except any change in the Rates by the company an updated Cost Card to be submitted.
5. A minimum one month credit is to be offered.
6. Sealed quotations are to be submitted super Scribing on the top of the envelope the enquiry no. and date _____ addressed to _____
7. Discount offered _____

Yours Faithfully
For Hotel Brahmaputra Ashok

Debaraj Das
I/C (S&P)

GENERAL TERMS & CONDITIONS

1. Sealed quotations are invited for BWS items/ Materials.
2. The cost Card should include the following sub headings Ex-Bond Price/Case, IP/TP Fees/Case, Excise Duty/Case, Surcharge, VAT/ Sales Tax/Case and landing to retail/Case in separate individual columns. Also TCS, Transit Insurance, Delivery Charges, Packaging 7 Forwarding or any other charges if applicable should be show separately if not, this will deemed as included in price quoted.
3. The rate should be quoted on the basis of delivery at the destination indicated in the enquiry.
4. Hotel Brahmaputra Ashok does not bind itself to accept the lowest quotation and reserve the right to react any or all quotations without assigning any reason.
5. Hotel Brahmaputra Ashok reserves the right of accepting any part of the quotations or any part of the quantity offered or of increasing the quantity without any change in the rate quoted by the tenderers.
6. State whether the materials offered conform to the specifications mentioned in the enquiry, if not details of deviations should be clearly indicated.
7. Complete specifications with price list/ cost cards of the desired items/ materials should be furnished along with quotation with date & seal of the party submitting the Cost Card.
8. The quotations should be dropped in box placed in Security Control Room at staff Entry Gate of Hotel Brahmaputra Ashok, M.G.Road Guwahati-781001 latest by 25/06/2015 at 1200 Noon
9. In case at the time of delivery any item is found Missing or Damaged the same should be immediately removed from the Hotel Premises and the same should be replaced without any extra Charge.